



St. Ignatius of Antioch School

Tuition Policies 2025-2026

General Tuition Policies

- 1) St. Ignatius utilizes FACTS for its tuition management needs. FACTS invoices, collects and processes tuition payments from families. *See below for information on enrolling in FACTS Tuition Management.*
- 2) In order for a student to enter school in September, ALL prior year financial obligations must be paid in full.
- 3) In order for a student to return to school after Christmas break, tuition payments must be up to date as of December.
- 4) End of year report cards and/or graduation activities will be withheld if tuition is not paid in full at that time.
- 5) The pastor may grant exception to families regarding these policies if the family is experiencing financial hardship, and they have spoken with the pastor.

Registration Fee

There is a **non-refundable** registration fee of \$75 per student. Unless notification is received by the school by **February 7, 2025**, current students in grades K-7 will be automatically re-enrolled with the \$75 fee applied to the family's FACTS account in February. For preschool and kindergarten registration, a check must be sent in with the registration form to the school office; students in these grades are NOT automatically re-enrolled. All new families in grades preschool through 8th grade must complete the registration packet and submit a \$75 check per student to be considered for enrollment.

Parishioner Status Requirements

Tuition payments by families cover only a portion of the cost to educate a child at St. Ignatius School. St. Ignatius Parish provides significant funds to operate the school. Regular Sunday contributions by our parishioners assist in paying the expenditures related to the school. Accordingly, school families that are registered parishioners are asked to contribute to the parish a minimum of \$700 annually. The church contribution must be paid separately from tuition, preferably through the weekly white envelopes or online Parish Giving.

As proof of parishioner status in St Ignatius of Antioch Parish, all new families must provide the parish contribution envelope number or parishioner ID number on the Tuition Responsibility form. Please contact the rectory if you need this information.

If a family is not a registered member of our parish, they will be charged the “out-of-parish” tuition rate, which is an additional \$1,200 of tuition per family. In order to receive the discounted parishioner tuition rate, all new families (parents and children) must be registered at St. Ignatius Parish before the first day of school.

Parishioners of St. John the Evangelist in Yardley will receive the in-parish tuition rate if they obtain a letter from the Pastor stating that the parish will pay a subsidy to St. Ignatius. Subsidies are only paid for students in grades K-8 and not for preschool students.

Multi-student Discount

For families with two or more students enrolled in school, a tuition discount is applied as follows:

Two students – 10% of total tuition
Three students – 15% of total tuition
Four or more – 25% of total tuition

Technology Fee

A \$100 fee per family is assessed annually for the ongoing maintenance and necessary replacement of technology items used in the classroom. It will be billed in FACTS in August.

Home and School Association Dues

The St. Ignatius Home and School Association (H&S) funds numerous school programs including assemblies, various class activities and field day as well as supporting our school faculty throughout the year. In addition, H&S sponsors various family-oriented activities such as Trunk or Treat, Cookies with Santa, and the Family Dinner.

The programs sponsored by H&S are partially funded by **annual dues of \$100 per family**. Also, in conjunction with the vision of the principal and pastor, the Home & School association organizes certain large annual fundraisers. There are no minimum requirements for families to fundraise. Our fundraisers are meant to build community and financially support the needs of the school.

The H&S dues are billed in FACTS in August.

Tuition Refund Policy

When a family officially gives notification of a student withdrawal by contacting the principal in writing, a tuition refund will be processed by the Parish Business Office. The refund will: 1) relate to past payments remitted by the family for the current school year; 2) be calculated on the number of months that the student attended school; 3) exclude all fees paid; and 4) if the withdrawal is before the student attended any days of school, the refund will exclude one month’s worth of tuition. If a student is expelled, no tuition will be refunded.

In the event of a unusually lengthy school closure due to inclement weather, Department of Health mitigation protocols, unplanned staff shortages, or any other unforeseen circumstances, no tuition refunds will be offered. School tuition is an annual charge and not calculated on a per-diem basis. For both the elementary school and the preschool, tuition represents the total annual amount charged for the instruction of students, regardless of the number of days that students are physically in class.

Referral Program

If a current school family refers a new family to our school, the current family has an opportunity to receive a \$500 tuition discount. The \$500 reduction in tuition is a discount to the total annual tuition. The discount is based on a new family enrolling at SIS, and is not dependent on the number of students the new family enrolls.

The following guidelines apply to the referral program:

- 1) **It applies to new students registering for grades 1-8 only.**
- 2) The new student(s) must register and be enrolled by the first day of school for the current school family to receive the full \$500 discount. For any registrations after that date, the current family's tuition discount will be prorated.
- 3) The new student(s) must be enrolled for a minimum of 4 months. The tuition credit owed the current family will be applied in FACTS after that time period. If a referred family enrolls after January 31, the current school family will receive the tuition credit in the following school year.

Financial Assistance

St. Ignatius School strives to provide a quality Catholic education to our students. We do our best to provide financial assistance so that families' financial situations do not impact their decision to attend St. Ignatius School. Financial assistance is available through several EITC scholarship programs, including BLOCS. BLOCS utilizes the FACTS financial aid program to determine eligibility for scholarship grants. Eligibility is based on household income and number of dependents, beginning with a base threshold of \$132,123 for families with one child, increasing \$19,775 for every dependent claimed. The application period for the 2025-2026 school year is open. Families apply on-line at online.factsmgt.com/aid. The login information for FACTS Aid is the same as for FACTS Tuition. More information can be obtained on the BLOCS.org website.

In addition to aid from EITC-based scholarship programs, or for families who are not eligible for these kind of grants, there may be financial assistance available through the parish's Fr. McCaffery Scholarship Fund. To apply for a scholarship, families must submit a financial disclosures form to the Parish Business Office. For further information on financial assistance, contact the Tuition Coordinator, Dorothy Aschenbrenner at daschenbrenner@sischool.org.

FACTS Tuition Management System

The FACTS accounts of current families will be automatically rolled over for the 2025-2026 school year. Families will receive an email from FACTS with their tuition balance and payment schedule by April 1st. **After reviewing their 2025-2026 payment schedule, if a family requires any changes to their payment plan regarding the schedule or method of payment, they should work with FACTS directly.** All other questions on tuition can be directed to Dorothy Aschenbrenner at daschenbrenner@sischool.org.

New families can enroll in FACTS on-line ***after February 15th*** using the following link:

<https://online.factsmgt.com/signin/3PB14>

Tuition Payment Plans

- Monthly – July through April; \$47 administrative fee charged upon enrollment
- Semi – July and January; \$20 administrative fee charged upon enrollment
- Pay in full in June; no administrative fee

Families can choose the payment day – either the 10th or 20th of the month.

Methods of Payment

- direct debit from bank account (strongly recommended as BEST PRACTICE)
- automatic charge to credit card (2.95% charged by FACTS)
- on-line payments, including through the mobile app
- phone payments
- checks mailed to its lockbox

Late Fees

There is a 5 day grace period until account is assessed a late fee of \$25 (\$30 if a bank auto-debit fails). FACTS will notify families of past due balances via email.